

## IRB Administrator 201

Orlando, FL

September 10-11, 2019

**IRB Administrator 201** is a one-and-a-half day program that describes a framework for analyzing challenges administrators and chairs face in ongoing IRB operations. This course will provide knowledge to address issues, strategies an IRB administrator and chair can implement, and skills needed to be successful in carrying out responsibilities related to IRB oversight. IRB Administrator 201 serves as an intermediate level course complementing the introductory IRB Administrator 101 course.

**A portion of the program will utilize peer review with the goal of improving local documentation. Attendees are asked to bring a hard copy of the following:**

- Your institution's standard operating procedure (SOP) for **expedited review**

**\*Note: Lunch on September 10 (11:30 AM-12:30 PM) is only for those taking both workshops.**

### AGENDA September 10, 2019

11:30 AM-12:30 PM	<i>On-site Check-in (continental breakfast provided)</i>
12:30-1:30 PM	<b>Welcome and Introduction: Analyzing Framework</b>
1:30-2:30 PM	<b>Asking the Right Questions to Assist in Addressing Issues Such as: What Needs IRB Review? When is Informed Consent Required?</b>
2:30-2:45 PM	<i>Break</i>
2:45-4:00 PM	<b>Analyzing Framework Continued</b>
4:00 PM	<i>Adjournment</i>

*Agenda is subject to change.*

Agenda continues on the next page.

**AGENDA**  
**September 11, 2019**

8:30-9:00 AM	<b>Skills you need to Implement the Framework</b> <b>What is QI for Human Research Protection?</b>
9:00-9:30 AM	<b>Hiring, Managing, Budget, and Resources for an IRB Office</b>
9:30-10:30 AM	<b>Policy and Procedure Exercise</b>
10:30-10:45 AM	<i>Break</i>
10:45-12:00 PM	<b>Challenges with Implementing the Revised Common Rule</b>
12:00-1:00 PM	<i>Lunch (provided)</i>
1:00-2:30 PM	<b>Single/Central IRB Review: Knowledge, Issues, Strategies, and Skills</b>
2:30-2:45 PM	<i>Break</i>
2:45-3:45 PM	<b>Case Studies: When Regulations Collide</b>
3:45-4:30 PM	<b>Questions and Answers</b>
4:30 PM	<i>Adjournment</i>

*Agenda is subject to change.*