

Volunteer Moderator Description

Thank you for being part of the PRIM&R Online Community. This platform is a community for PRIM&R's audience to connect and provide support, guidance, and education on the ethical, regulatory, and policy concerns experienced by research administration and oversight personnel. PRIM&R strives to create an atmosphere for open and respectful conversations and exchanges about issues of mutual interest to participants.

We invite members of our audience to volunteer as community moderators to help us reach this goal and implement our <u>Community and Etiquette Guidelines</u>.

Responsibilities of volunteer community moderators include:

- Ensuring the Community and Etiquette Guidelines are being followed by all in the community and reporting anything that does not adhere to the guidelines to PRIM&R.
- Reviewing new posts to ensure they encourage engagement or ask a question.
- Reviewing any posts reported to the moderation queue and approving or rejecting each one.
- Reviewing library additions weekly and maintaining organization (creating folders, filing resources, etc.)
- Communicating with the author(s) of any rejected post to provide feedback on the reason(s) the post(s) were denied from the community.
- Maintaining activity by responding to any posts that have not received a reply within one week.

If you're interested in the opportunity to be a volunteer community moderator, please contact community@primr.org.