Essentials of IACUC Administration (EIA)

Institution Name
Date of Program

FACULTY

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Agenda

8:30-8:45 AM  Welcome & Introductions

8:45-10:00 AM Module I: IACUC Administration Overview
- Key components of a quality program
- Roles & responsibilities of the key players
- Managing an IACUC office

10:00-10:15 AM Break

10:15-11:15 AM Module II: Managing Submissions
- Requirements
- Methods
- Documentation, assessment, and improvement

11:15 AM-12:15 PM Module III: Semiannual Activities
- Semiannual reviews, inspections, and reports
- Process & organization
- Documentation

12:15-1:15 PM  Lunch

1:15-1:45 PM  Current Topics Discussion

1:45-2:45 PM  Module IV: Training and Occupational Health
- Program components
- Participation identification and management

2:45-3:30 PM  Module V: Post-Approval Monitoring
- Philosophy of post-approval monitoring
- Conducting post-approval monitoring
3:30-3:45 PM  
*Break*

3:45-4:15 PM  
**Module VI: Allegations and Noncompliance**
- Noncompliance allegations
- Inquiry & investigation strategies
- Documentation and reporting

4:15-4:55 PM  
**Small Group Activities**

4:55-5:30 PM  
**Q&A**

5:30 PM  
*Adjournment*