



Essentials of IACUC Administration (EIA)

Institution Name
Date of Program

FACULTY

Name, Designation
Title
Institution

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Institution

Agenda

8:30-8:45 AM	Welcome & Introductions
8:45-10:00 AM	Module I: IACUC Administration Overview <ul style="list-style-type: none">• Key components of a quality program• Roles & responsibilities of the key players• Managing an IACUC office
10:00-10:15 AM	<i>Break</i>
10:15-11:15 AM	Module II: Managing Submissions <ul style="list-style-type: none">• Requirements• Methods• Documentation, assessment, and improvement
11:15 AM-12:15 PM	Module III: Semiannual Activities <ul style="list-style-type: none">• Semiannual reviews, inspections, and reports• Process & organization• Documentation
12:15-1:15 PM	<i>Lunch</i>
1:15-1:45 PM	Current Topics Discussion
1:45-2:45 PM	Module IV: Training and Occupational Health <ul style="list-style-type: none">• Program components• Participation identification and management
2:45-3:30 PM	Module V: Post-Approval Monitoring <ul style="list-style-type: none">• Philosophy of post-approval monitoring• Conducting post-approval monitoring

3:30-3:45 PM

Break

3:45-4:15 PM

Module VI: Allegations and Noncompliance

- Noncompliance allegations
- Inquiry & investigation strategies
- Documentation and reporting

4:15-4:55 PM

Small Group Activities

4:55-5:30 PM

Q&A

5:30 PM

Adjournment