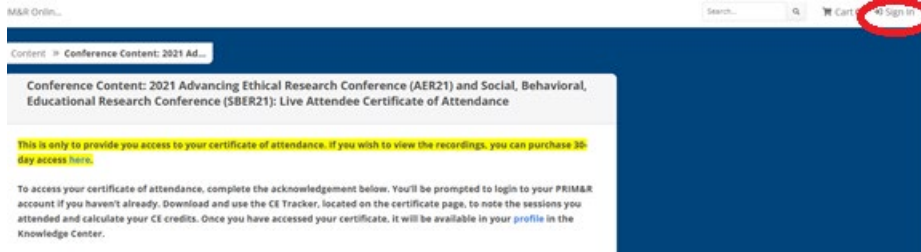
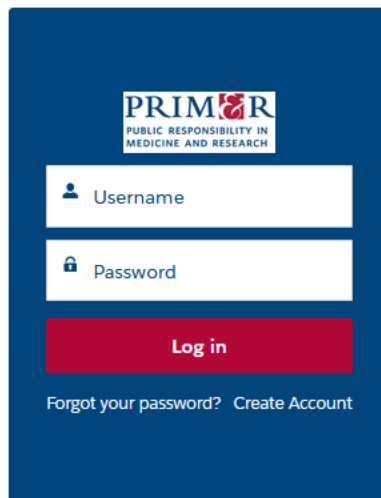


Authenticate Your Knowledge Center Account

1. If you are unable to locate your certificate of attendance, your account might not be authenticated. To check your settings, please click [this link](#).
2. If there is a message on the screen that indicates you need to pay a fee, please note that indicates you are not logged into the system and must authenticate your account. Please click the Sign In button on the top right hand corner of the screen:



3. Use your PRIM&R website credentials to log into the Knowledge Center:

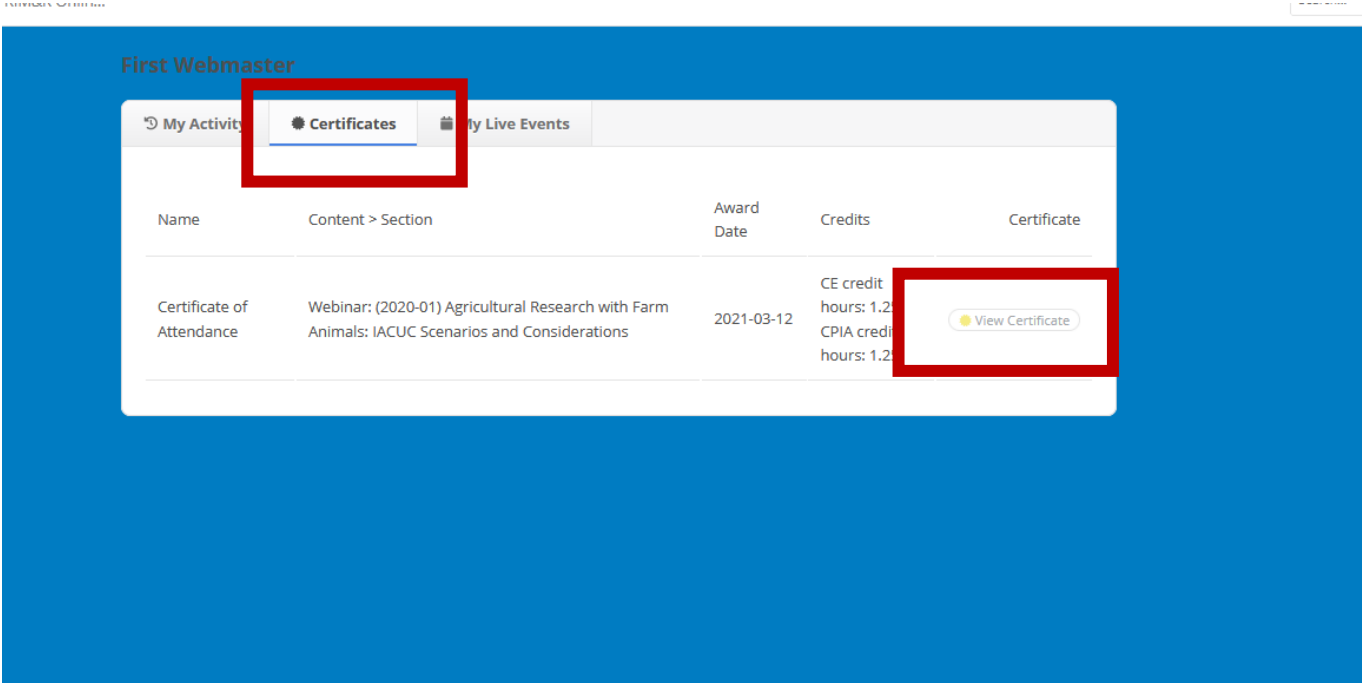


4. Follow the instructions on screen to add the event to your record, so you can access the certificate.

Accessing Your Certificates of Attendance

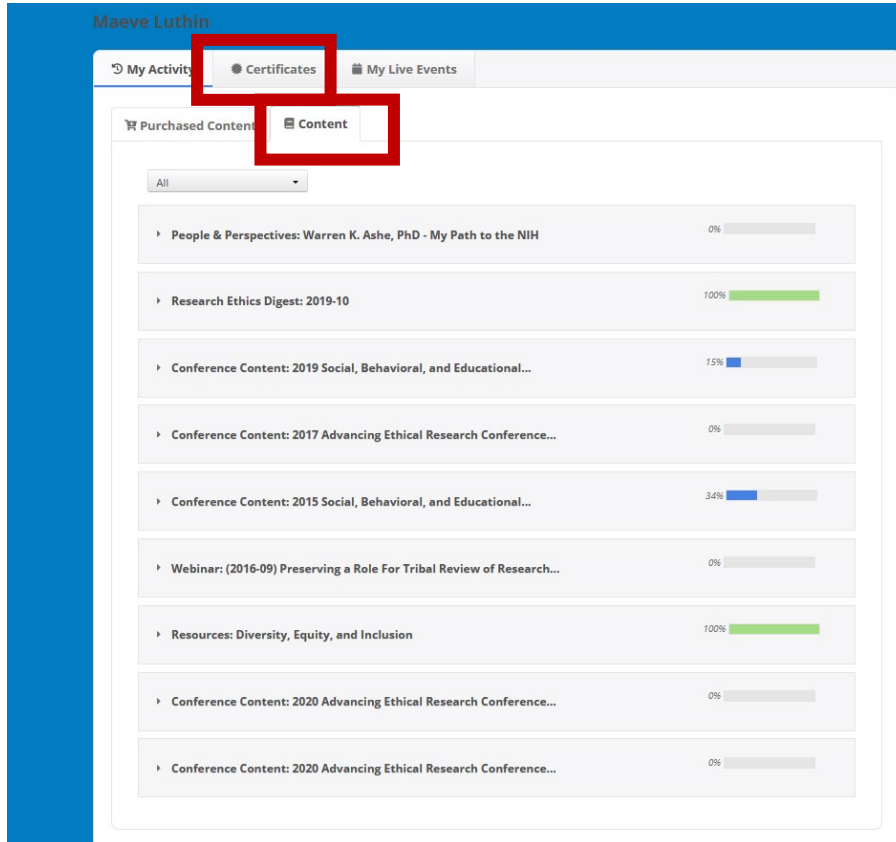
Webinar Certificates

Select the **Certificates** tab; you will see a list of the certificates for the webinars that you attended. For your CIP or CPIA recertification by continuing education application, you can include a print-out or screenshot of the list of these programs. You also have the option of downloading a certificate of attendance by clicking on the **View Certificates** button.



Conference Certificates

Step One: Select the **My Activity** tab from the top row, and then select the **Content** tab from the second row. You will then see a list of conferences.



Step Two: Select the conference you attended, and scroll down the page to access the certificate. Please note the certificate of attendance is only for those who attended the conference. It is the attendee's responsibility to track their sessions and complete the certificate. As part of the CIP and CPIA recertification by continuing education process, all candidates' conference attendance is subject to verification by PRIM&R staff.