



CPIA[©] Recertification by Continuing Education Application

Contact Information				
Name, Credential(s):				
Title:		Institution:		
Address:				
City/State/Zip:				
Phone: Fax:		Email:		
Date of Most Recent Certification:		Certificate Number (if known):		
Data & Privacy				
PRIM&R and its partners occasionally engage in research activities, such as surveys, to better understand the research ethics field. All invitations will come from PRIM&R PRIM&R will not share your email address with any external parties. I want to participate in these research activities: Yes No				
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Responsibility Areas Select all that apply.				
☐ Attending Veterinarian	☐ IACUC Chair	☐ IRB/REC Member	☐ Regulatory Compliance Coordinator/Officer	
☐ Conflict of Interest Personnel	☐ IACUC Director/Manager	☐ Laboratory Personnel	☐ Research Administrator	
☐ Educator	☐ IACUC Member	☐ Media Representative	☐ Research Counsel/Attorney	
☐ Ethicist	☐ IBC Administrative Personnel	☐ Nonaffiliated/Community/ Non-Scientific Committee Member	☐ Research Personnel	
☐ Grants/Contracts Personnel	☐ IBC Chair/Member	☐ Patient Advocate	Researcher	
☐ HRPP/IRB/REC Administrative Personnel	☐ IBC Director/Manager	☐ Public Relations/Communications Personnel	☐ Student	
☐ HRPP/IRB/REC Director/Manager	☐ Institutional Leadership/Executive/Institutional Official	☐ Quality Assurance Personnel	☐ Veterinary Personnel	
☐ IACUC Administrative Personnel	☐ IRB/REC Chair	☐ Regulator/Policymaker	☐ Other:	
Interest Areas PRIM&R uses these to segment our email lists so we can send you the email notifications that are most relevant to you.				
☐ Animal Care & Use/Animal Welfare ☐ Human Subjects Protections — ☐ Human Subjects Protections — ☐ Human Subjects Protections — ☐ Educational/Behavioral				
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Application Fees				
☐ Recertification renewal rate	\$425			
Membership: Add membership				
☐ One-year individual membership	\$315			

Payment Method & Submission		
Purchase Order	PO #: Please include a copy of the purchase order with application. Your application will not be processed until the purchase order is received.	
Check	Check #: If you are paying by check, please note that payment is expected before your application can be processed. Please make checks payable to PRIM&R. Your application will not be processed until the check is received.	
Credit Card	To keep your information secure, candidates who pay by credit card will be invoiced for secure online payment. Your application will not be processed until payment is received. Please contact certification@primr.org with any questions.	

If paying by check, send your completed application form and payment to PRIM&R:

P.O. Box 849502, Boston, MA 02284-9502

Email: certification@primr.org

Note: Checks must be sent to our P.O. Box listed above and we cannot accept payments requiring a signature. Please contact <u>certification @primr.org</u> if you have questions.

Continuing Education Credits & Candidate Signature

CPIAs must complete 50 documented continuing education hours related to IACUC administration and covering topics listed in the CPIA Body of Knowledge/Content Outline. Credits must be earned as proscribed in the recertification guidelines. The Council for the Certification of Professionals in IACUC Administration has the discretion to determine the acceptability of these credit hours. Please list your continuing education activities in the Continuing Education Tracker with the appropriate category codes and credits.

Individuals must submit copies of source documentation with this application. Please note that individuals are responsible for retaining copies of their source documentation (certificates of attendance, confirmations, etc.) for at least three years after submission of this application, for auditing and continuing quality improvement purposes.

I certify that I have read the Guidelines for Certified Professionals in IACUC Administration Recertification, and that the information I have given in this application is in accordance with instructions, is accurate, and complete.

Total number of credits requested				
	<u> </u>			
Candidate Signature	Date			